**St Augustine’s Community Care Trust**

**Homelink Day Respite Care Centre**

**Minutes of AGM held on 9th September 2015**

**Present**: Nick Bond (Vice Chair), Peter de Winton (Treasurer), Gail Goddard, Robin Brown, Valerie Clark, Leah Murray, Norman Chingwaru, Steve Monaghan, Theresa Guppy

**In attendance** Jen Clarke (Clerk), Sue Hodder (Chief Operations Officer)

**Apologies**: Rev Stephen Caple (Chair), Di Saunders

The meeting started at 7.30pm and concluded at 7.45pm

**Matters Arising**

A letter of resignation was read out from Di Saunders and her resignation was accepted by the Board. A letter of confirmation and thanks for her contribution will be sent out.

**Elections**

Robin proposed that the appointments of office should simply be renewed, namely:

Nick Bond to continue as Vice Chair

Peter de Winton to continue as Treasurer

Jen Clarke to continue as Clerk

The Board unanimously agreed to this proposal without any objections.

**Approval of 2014 Annual Report**

The Annual Report was approved by the Board and will now be sent to the Charity Commission as part of the Annual Return documentation. Jen thanked all those who had given amendments and suggestions to the draft copies, particularly Peter and Theresa for their contribution.

**A.O.B.**

None